

**POLICE COMMITTEE**  
**Friday, 23 May 2014**

Minutes of the meeting of the Police Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Friday, 23 May 2014 at 11.00 am

**Present**

**Members:**

Deputy Henry Pollard (Chairman)  
Deputy Douglas Barrow (Deputy Chairman)  
Mark Boleat  
Simon Duckworth  
Lucy Frew  
Alderman Alison Gowman  
Deputy Keith Knowles  
Vivienne Littlechild  
Helen Marshall  
Deputy Joyce Nash  
Don Randall

**Officers:**

Peter Lisley	Assistant Town Clerk
Alex Orme	Policy Officer
Katie Odling	Town Clerk's Department
Peter Kane	The Chamberlain
Steve Telling	Chamberlain's Department
Graham Bell	Chamberlain's Department
Doug Wilkinson	Department of the Built Environment
Nagina Kayani	Department of Community and Children's Services

**City of London Police:**

Adrian Leppard	Commissioner
Ian Dyson	Assistant Commissioner
Hayley Williams	Chief of Staff
Stephen Head	Commander, Economic Crime
Eric Nisbett	Director of Corporate Services

**1. APOLOGIES**

Apologies for absence were received from Alderman Ian Luder and Deputy Richard Regan and Commander Wayne Chance.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations of interest.

3. **APPOINTMENT OF COMMITTEE**

RESOLVED – That the Order of the Court of Common Council, appointing the Committee and approving its Terms of Reference be received subject to Mr Don Randall's term being amended to read 'two' years.

4. **ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order No.29. The Town Clerk read a list of Members eligible to stand and Deputy Henry Pollard, being the only Member who expressed his willingness to serve, was duly elected as Chairman of the Committee for the ensuing year and took the chair.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30. The Town Clerk read a list of Members eligible to stand and Deputy Doug Barrow, being the only Member who expressed his willingness to serve, was duly elected as Deputy Chairman of the Committee for the ensuing year.

6. **MINUTES**

RESOLVED – That the Minutes of the meeting held on 3 April be approved.

**Matters arising -**

(Item 3) - Corporate Governance – Scheme of Delegation and Standing Orders – Members noted a discussion had taken place regarding the recruitment of candidates to specialised posts and it was confirmed that the Town Clerk was awaiting supporting details from the City of London Police before any further work was undertaken.

(Item 3 – Barbican Highwalk CCTV) – The Assistant Director, Street Scene and Strategy advised the Committee that this area of work was included in the remit of the Safer City Partnership and he would therefore take this matter forward.

(Item 5.1a) – Community Engagement Update – The Senior Policy Officer advised that the information card '*Helping Rough Sleepers*' would be distributed to all Members.

(Item 6) – Accommodation Programme Update – Members were informed that the feedback from English Heritage as regards the use of Wood Street for a Custody Suite was positive and likely to be accepted.

7. **OUTSTANDING REFERENCES**

RESOLVED – That the list of outstanding references be noted.

8. **APPOINTMENT OF REPRESENTATIVES TO SUB COMMITTEES**

The Committee received a report of the Town Clerk setting out the appointment of the Committee's two Sub Committees and Economic Crime Board. This included the election of Chairmen, composition, terms of reference and appointment to internal and external bodies.

RESOLVED – That:-

- a) the Terms of Reference be noted;
- b) the appointment of the two Sub Committees and the Economic Crime Board be agreed as follows:-

**Economic Crime Board**

Mark Boleat

Simon Duckworth

Lucy Frew

Helen Marshall

Deputy Richard Regan

A co-opted Member to be agreed by the Membership of the Sub-Committee.

**Professional Standards and Integrity Sub-Committee**

Alderman Alison Gowman

Vivienne Littlechild

Helen Marshall

Deputy Joyce Nash

Deputy Richard Regan;-

A co-opted Member to be agreed by the Membership of the Sub-Committee.

**Performance and Resource Management Sub-Committee**

Deputy Douglas Barrow

Alderman Alison Gowman

Deputy Keith Knowles

Kenneth Ludlam (co-opted Member)

Don Randall

- c) the Chairmen for the two Sub-Committees and Economic Crime Board be appointed as follows:

**Economic Crime Board**

Simon Duckworth

**Professional Standards and Integrity Sub-Committee**

Deputy Joyce Caruthers Nash

**Performance and Resource Management Sub-Committee**

Deputy Douglas Barrow

- d) the appointments to various internal and external bodies be agreed as follows:

**Streets and Walkways Sub Committee**

Alderman Alison Gowman

**Safer City Partnership**  
Deputy Henry Pollard

**Association of Police and Crime Commissioners**  
Simon Duckworth

- e) meetings be agreed as follows:-
- 8 times a year for the Police Committee;
  - increase from 3 to 4 times a year for Economic Crime Board to accommodate business; and
  - Quarterly meetings for the two Sub-Committees.

9. **SPECIAL INTEREST AREA SCHEME 2014-15**

The Committee considered a joint report of the Town Clerk and Commissioner of Police setting out proposed arrangements and appointments for the Police Committee Special Interest Area (SIA) Scheme for 2014/15.

RESOLVED – That,

- a) the achievements set out in the respective area reports for the year 2013/14 be noted, and the key priorities identified for the year 2014/15; and
- a) lead Members be appointed for the below areas in the Scheme as follows:-

**Business Improvement and Change Performance Risk Management -**  
Deputy Doug Barrow

**Professional Standards and Integrity -** Deputy Joyce Nash

**Equality, Diversity and Human Rights -** Alderman Alison Gowman

**Counter Terrorism -** Simon Duckworth

**Strategic Policing Requirement Overview -** Henry Pollard

**Economic Crime / Fraud -** Simon Duckworth

**Accommodation/Infrastructure -** Keith Knowles

**Community Engagement –** Vivienne Littlechild

**Road Safety -** Alderman Alison Gowman

**Public Order –** Deputy Doug Barrow

**Independent Custody Visiting Panel –** Vivienne Littlechild

**Anti-Social Behaviour –** Don Randall

10. **INDEPENDENT CUSTODY VISITING SCHEME ANNUAL REPORT**

The Committee received a report of the Town Clerk providing an update on the work of the City of London's Independent Custody Visiting Scheme (ICV).

Vivienne Littlechild, the Lead Member in 2013/14 expressed thanks to those Members of the Panel who had recently retired and also to Peter Tihanyi for his work as Chairman of the ICV Panel.

The Committee noted that the Force had initiated a programme of work to deal with the "wear and tear" issues raised by Members.

11. **STONEWALL REVIEW UPDATE**

The Committee received a report of the Commissioner of Police which provided an update regarding the Stonewall Equality Index review.

The Assistant Commissioner informed the Committee that some policies required updating in line with legislation and this area of work would be led by himself in conjunction with the HR Board. In addition, it was noted that the LGBT network had been re-launched and interviews had concluded for the Independent Advisory Group and an appointment had been made.

RESOLVED – That the report be noted.

12. **CITY OF LONDON POLICE- 175 YEARS UPDATE**

The Committee considered a report of the Commissioner of Police regarding the arrangements for the Force's 175<sup>th</sup> Anniversary.

The Committee discussed and noted the two options contained in the report for the Force's 175<sup>th</sup> Anniversary.

RESOLVED – That the report be noted.

13. **CITY OF LONDON POLICE ANNUAL REPORT 2013-14**

The Committee considered a report of the Commissioner of Police which sought comments on the draft Annual Report for 2013 – 2014 prior to publication.

Reference was made to the number of translation requests received and it was confirmed that there had been very few, however, there was a legal requirement to provide such a service and it was considered that the selected method was the most cost effective and pragmatic. Further to concern expressed by a Member, the Commissioner agreed to clarify the position regarding the legal requirement for this service.

RESOLVED – That the draft annual report be noted.

N.B: Any comments or changes to the report should be sent via the Town Clerk's department to the Public Relations Manager by 2 June 2014.

14. **HOMELESSNESS STRATEGY**

The Committee received a report of the Director of Community and Children's Services regarding the 2014 – 2019 Homelessness Strategy.

RESOLVED – That the report be received.

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

17. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

18. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 3 April 2014 be approved.

19. **ECONOMIC CRIME DIRECTORATE- QUARTERLY UPDATE**

The Committee received a report of the Commissioner of Police which provided an update in relation to Economic Crime.

20. **CITY OF LONDON POLICE INFORMATION TECHNOLOGY MODERNISATION – STRUCTURE CHANGE**

The Committee considered a report of the Commissioner of Police regarding the modernisation of the City of London Police Information Technology service.

**EXTENSION OF THE MEETING**

At this point, the time limit for Committee meetings as set out in Standing Order No 40 had been reached, but there being a two-thirds majority of the Committee present who voted in favour of an extension, the Committee agreed to continue the meeting.

21. **AUTHORITY TO START WORK (GATEWAY 5) - MOBILE WORKING SERVICES**

The Committee considered a report of the Commissioner of Police regarding the Mobile Working services.

22. **COMMISSIONER'S UPDATES**

The Commissioner of Police was heard concerning on-going and successful operations undertaken by the City of London Police.

**23. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**24. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of urgent business.

**The meeting ended at 1.10 pm**

-----

Chairman

**Contact Officer: Katie Odling**  
**tel. no.: 020 7332 3414**  
**[katie.odling@cityoflondon.gov.uk](mailto:katie.odling@cityoflondon.gov.uk)**